



RSC VET

Handbook

Please note that times and courses available may change.

A few courses may have minimum age requirements to enroll.

Some courses at other institutions have their own extra requirements or specific application form to also be submitted. Careers will notify the student if this is required. If these additional forms and requirements are not completed and submitted by due dates students may miss out on acquiring a spot in the VET course.

Anticipated VET Course Material Costs for Popular Courses

N.B. Course costs are subject to change by the RTO

Course & RTO	Year	Anticipated material fee costs to RSC students [to be advised by TAFE and Education Department]
Acting Film & TV – ACDA	1 st & 2 nd	TBA
Allied Health @ Swinburne	1 st & 2 nd	\$0
Animal Studies @ Box Hill	1 st & 2 nd	\$0
Automotive @ RT	1 st & 2 nd	\$40
Beauty Services @ Inspiring Training @ Box Hill	1 st & 2 nd 1 st 2 nd	\$0 or possible kit? \$550 [Kit] \$220 [Kit upgrade]
Building @ Aquinas @ Swinburne @ Box Hill	1 st & 2 nd	\$200 \$0 \$100
Cisco, IT Networking or IT Gaming @ RT	1 st & 2 nd	\$40
Community Services @ Box Hill	1 st & 2 nd	\$100
Community Services @Swinburne	1 st ONLY	\$0
Creative Industries @ Swinburne	1 st	\$0
Dance @ RSC	1 st & 2 nd	\$360
Early Childhood Education and Care @ CIRE Lilydale	1 st & 2 nd	\$90
Early Childhood Ed & Care @BHI	1 st 2 nd	\$160 \$20
Electrotechnology @ Swinburne	1 st & 2 nd	\$0
Electrotechnology @ Box Hill	1 st & 2 nd	\$100
Engineering @ RT	1 st & 2 nd	\$40
Equine Studies @ Box Hill	1 st & 2 nd	\$40 - \$100 \$0 - \$100

Fashion Design @ Box Hill	1 st & 2 nd	\$100
Design Fundamentals@ Box Hill @ Swinburne	1 st & 2 nd	\$0 - \$100 \$0
Hairdressing – Salon Assistant @ Inspiring Training @Box Hill 1 YEAR Course ONLY course does NOT contribute to year 12 or an ATAR.	1 year ONLY	\$0 \$550 [Salon Kit]
Horticulture @ Swinburne	1 st	\$0
Hospitality @ Aquinas	1 st & 2 nd	\$400 & \$450
Hospitality @ William Angliss	1 st & 2 nd	\$250
Make Up: Cert II Retail Cosmetics @Inspiring Training @ ITS 1 YEAR Course ONLY – Does not contribute to year 12 or an ATAR	1 YEAR ONLY	\$50 \$900 [Make Up KIT] - TBA
Cert III in Make -Up @ITS	1 st year 2 nd year	\$1250 [Make Up kit] TBA \$250 [Upgrade make up kit] TBA
Music Industry @ Aquinas	1 st & 2 nd	\$0 -50
Plumbing @ Swinburne	1 st & 2 nd	\$0
Sport and Rec @ Aquinas	1 st & 2 nd	Cost of Camps \$450 - TBA
Sport and Rec @ Scoresby	1 st & 2 nd	Cost of Camps \$450 -TBA

This is only a selection of the courses available. See Careers for more options and availability.

Title of VET Certificate	Provider/ Day & time	Outline														
<p>Certificate III in Acting [Screen]</p>	<p>The Australian College of Dramatic Arts:</p> <p>MBCTA Youth Theatre (Boronia)</p> <p>Lilydale High School</p> <p>Wed: 3:30 -7pm</p>	<p>This course aims to develop students’ knowledge of the variety of careers available in the industry – as well as to develop their acting and technical competence. It provides the fundamental information for entry into the Film, TV and related industries.</p> <p>UNIT 1 & 2 PROGRAM CONTENT Sample First Year Units: Prepare self for performance, Develop script knowledge and performance skills, Develop acting techniques,</p> <p>UNIT 3 & 4 PROGRAM CONTENT The second year focuses on rehearsing and performing scripts, performance in front of camera, Extend acting techniques, Write the script, Expand skills for auditions. Students select one extra unit of competency with each having a focus on a specific part of the industry; presenting to camera, directing, make-up, technical (camera operator, editor, lighting, CGI special effects) and audition and casting.</p> <p>PATHWAYS; Diploma of Arts – Acting, Advanced Diploma of Arts, Degree in Arts</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES</p> <table><tr><td>-Actor</td><td>-Technical Crew Member</td></tr><tr><td></td><td>-Lighting and Sound</td></tr><tr><td>Technician - Stage Manager</td><td>-Writer</td></tr><tr><td>-Make - Up Artist</td><td>-Drama Teacher</td></tr><tr><td></td><td>-Director</td></tr><tr><td>- Consultant</td><td>-Producer</td></tr><tr><td></td><td>-Casting</td></tr></table> <p>ATAR Contribution: Students will be eligible for an increment towards their ATAR (the increment will be calculated using the lowest study score in the primary four).</p>	-Actor	-Technical Crew Member		-Lighting and Sound	Technician - Stage Manager	-Writer	-Make - Up Artist	-Drama Teacher		-Director	- Consultant	-Producer		-Casting
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-Make - Up Artist	-Drama Teacher															
	-Director															
- Consultant	-Producer															
	-Casting															
<p>Certificate III in Health: Allied Health Assistant [Partial Completion]</p> <p>Students must be over 18 for some units of the course to be completed so would need to enroll in these units as a school leaver – if required but NOT necessary if moving into as higher qualification in the Health area.</p>	<p>Swinburne</p> <p>Wantirna Campus</p> <p>Wednesday 1:00pm – 4:00pm</p> <p>Box Hill</p> <p>Wednesday 1:30pm - 5:00pm</p>	<p>The Certificate III in Health Services Assistance is a general prevocational qualification aimed for inclusion as a school program (VCE) as an entry point into the industry. This course is designed to provide you with an understanding of the basic skills and knowledge to work in a range of roles, which provide assistance to nurses in an acute care environment. It will also assist you with making an informed decision as to whether or not you would like to pursue a career within the health industry.</p> <p>Sample Units in First Year: Contribute to effective workplace relationships; Comply with infection control policies and procedures; Work effectively with culturally diverse clients and co-workers; Work effectively with people with a disability; Communicate and work effectively in health; Provide first aid; Assist with an allied health program; Maintain high standard of client service</p> <p>Sample Units in Second Year: Work effectively with culturally diverse clients and co-workers, Respond effectively to behaviours of concern, Assist nursing team in an acute care environment, Provide support in an acute care environment</p> <p>PATHWAYS: Certificate IV in Aged Care Work^[SEP] • Certificate IV in Community Services (Lifestyle and Leisure)^[SEP] • Certificate IV in Disability Work^[SEP] • Certificate IV in Health</p>														

		<p>(Enrolled/Division 2 Nursing) • Diploma of Nursing</p> <p>Credit in the VCE: On completion [EXAM], students are eligible for two Unit 3 & 4 sequences to contribute to the ATAR</p> <p>ATAR Contribution: Students wishing to receive an ATAR contribution for the Unit 3 & 4 sequence must undertake scored assessment for the purposes of gaining a study score and sit the exam. This study score can contribute directly to the primary four or as a fifth or sixth study.</p>
Certificate II in Animal Studies	<p>Box Hill Institute</p> <p>Elgar Rd Campus/ Lilydale Campus City Campus</p> <p>Wed [1st/2nd year] 1.30pm - 5.00pm</p>	<p>The Certificate II in Animal Studies is a general pre-vocational qualification aimed for inclusion as a school program (VCE or VCAL) or as an entry point into the industry. This course is designed to provide an understanding of the basic skills and knowledge to become an animal carer while studying at a secondary school level. It will also assist in making an informed decision as to whether or not you would like to pursue a career within the animal industry. Students must have completed 2 weeks of work experience within the animal care industry prior to commencing the course.</p> <p>YEAR 1 (UNITS 1 & 2) PROGRAM CONTENT Sample units include: Complete animal care hygiene routines, Carry out veterinary nursing reception duties, Provide information on companion animals, products and services</p> <p>YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT Sample units include: Assist in the health care of animals, Provide basic first aid for animals, Provide basic care of dogs, Provide basic care of rodents and rabbits, Provide companion animal hydro-bathing services</p> <p>PATHWAYS; Cert III in Pet Grooming, Cert III Captive, Certificate III Equine, Cert IV Companion, Cert IV VET Nursing, Diploma Animal Technology</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES -Veterinary Nurse -Pet Grooming -Shelter Worker - Kennel/Cattery Attendant -Animal Attendant -Pet Shop Worker -Community Animal Care or Farm Worker</p> <p>Credit in the VCE: Students who complete Certificate II in Animal Studies will be eligible for four units credit towards their VCE: two units at Units 1 and 2 level, and a Units 3 and 4 sequence.</p> <p>ATAR Contribution: Students who receive a Units 3 and 4 sequence for ACM20110 Certificate II in Animal Studies will be eligible for an increment towards their ATAR (the increment will be calculated using the lowest study score in the primary four).</p>
Certificate II in Applied Fashion Design and Technology	<p>Box Hill Institute</p> <p>Whitehorse Campus Wed: 1:30-6:00pm</p>	<p>UNIT 1 & 2 PROGRAM CONTENT Sample competencies covered in the first year include: Identifying design processes for fashion designs, designing and producing a simple garment, modifying patterns to</p>

	<p>Holmesglen – Chadstone Campus Wed PM.</p>	<p>create basic styles and drawing and interpreting sketches.</p> <p>UNIT 3 & 4 PROGRAM CONTENT</p> <p>Sample competencies covered in the second year include: Identifying fibres and fabrics, embellishing garments by hand or machine and preparing and producing a sewn garment</p> <p>PATHWAYS; Certificate IV in Clothing Production, Diploma of Textiles, Clothing and Footwear, Bachelor of Fashion Design/Merchandising</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES</p> <table><tr><td>-Fashion Designer</td><td>-Interior Designer</td></tr><tr><td>-Costume Designer</td><td>-Dressmaker</td></tr><tr><td>-Tailor</td><td>-Industrial Textiles Fabricator</td></tr><tr><td>-Patternmaker</td><td>-Clothing Production Manager</td></tr><tr><td>-Textile Technician</td><td>-Interior Decorator</td></tr><tr><td>-Milliner</td><td></td></tr></table> <p>Credit in the VCE: On completion, students are eligible for a 3 & 4 sequence to contribute to the ATAR</p> <p>ATAR Contribution: Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (the increment will be calculated using the lowest study score in the primary four).</p>	-Fashion Designer	-Interior Designer	-Costume Designer	-Dressmaker	-Tailor	-Industrial Textiles Fabricator	-Patternmaker	-Clothing Production Manager	-Textile Technician	-Interior Decorator	-Milliner	
-Fashion Designer	-Interior Designer													
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-Tailor	-Industrial Textiles Fabricator													
-Patternmaker	-Clothing Production Manager													
-Textile Technician	-Interior Decorator													
-Milliner														
<p>Certificate II in Automotive Studies (Pre-vocational)</p> <p>https://ringwood.training/</p>	<p>RT- Ringwood Training</p> <p>Wed – 8:00am-12:30pm 1:00-5:30pm [Depending on numbers - Thurs 1:00-5:30pm]</p>	<p>This program provides students with the knowledge and skills to enhance their employment prospects in the automotive or automotive related industries. Students can choose electives such as industry research, applying safe working practices, using and maintaining measuring equipment, operating electrical testing equipment, electronics, vehicle body, vehicle engine reconditioning and maintenance.</p> <p>YEAR 1 (UNITS 1 & 2) PROGRAM CONTENT</p> <p>Sample competencies covered in the first year include: Apply safe work practices, Carry out industry research, Participate in basic servicing, Use and maintain tools and equipment, operate electrical test equipment, Remove and replace tyres and wheels, Remove and replace cylinder heads.</p> <p>YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT</p> <p>Sample competencies covered in the second year include: Dismantle and assemble a fuel pump, Dismantle and assemble a carburetor, Dismantle and assemble a 4 stroke multi cylinder engine, Remove and replace a radiator, Remove and replace a clutch assembly, Remove and replace suspension, front tyre springs, Operate electrical test equipment, Recharge batteries.</p> <p>PATHWAYS: This program provides a pathway for students into the automotive industry through a traineeship or apprenticeship.</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES</p> <table><tr><td>-Mechanic</td><td>- Spare Parts Manager</td></tr><tr><td>-Automotive Engineer</td><td></td></tr></table> <p>Credit in the VCE ^{[1][1]}_[SEP]: Students who complete 2015VIC Certificate II in Automotive Studies (pre-vocational) will be eligible for four units of credit towards their VCE: two units</p>	-Mechanic	- Spare Parts Manager	-Automotive Engineer									
-Mechanic	- Spare Parts Manager													
-Automotive Engineer														

		<p>at Units 1 and 2, and a Units 3 and 4 sequence. ^[1]_{SEP}</p> <p>ATAR Contribution: Students will be eligible for an increment towards their ATAR (the increment will be calculated using the lowest study score in the primary four)</p>
<p>Certificate II in Building & Construction-Carpentry</p>	<p>Swinburne TAFE</p> <p>All day Wed [for VCE-VM students only] or Wednesday 1:00–6:00pm Plus one week block generally in the term 3 break.</p> <p>Aquinas Wednesday 1:30-6:30pm</p> <p>Box Hill Institute Elgar and Lilydale Campus</p> <p>Wed 1:30-6:30pm Plus one week block generally in the term 3 break. [VCE-VM students Full Day Friday 9-4:30pm]</p>	<p>The VCE VET Building and Construction program provides students with the knowledge and skills that will enhance their employment prospects in the Building Industry. The Certificate II in Building and Construction – Carpentry provides partial completion of the pre- apprenticeship program, which provides a pathway into a building and construction apprenticeship.</p> <p>YEAR 1 (UNITS 1 & 2) PROGRAM CONTENT Competencies covered in the first year include: Building and construction industry induction, Safe handling & use of plant & portable power tools, Use of Carpentry hand tools, Sub-floor framing</p> <p>YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT Competencies covered in the second year include: Incorporate building structures, Wall and roof framing, installation of window and door frames, Basic environmental sustainability in carpentry, Introduction to demolition^[1]_{SEP}</p> <p>PATHWAYS The Certificate II in Building and Construction – Carpentry program leads to apprenticeship opportunities in Carpentry, Joinery, Stair Building or Shop Fitting. This program may also lead to the Diploma of Building (full-time or part-time).</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES</p> <ul style="list-style-type: none"> -Builder - Carpenter -Building Inspector -Draftsperson -Architect - Cabinet Maker <p>ATAR Contribution: Students who receive a Units 3 and 4 sequence for VCE VET Building and Construction will be eligible for an increment towards their ATAR (the increment will be calculated using the lowest study score in the primary four).</p>
<p>Certificate IV in Integrated Technologies/CISCO</p> <p>https://ringwood.training/</p>	<p>RT- [Ringwood Training]</p> <p>Tuesday 12.30-5.30pm</p> <p>Wednesday 12.30-5.30pm</p>	<p>COURSE AIMS This two-year course aims to provide students with practical skills in the construction and maintenance of computer networks, and access to an international qualification – Cisco Certified Network Associate (CCNA). Acquiring these skills will enhance students’ employment opportunities and pathways to further education. Students can also complete nationally recognised qualifications of Certificates I, II, III, IV and Diploma in IT Networking</p> <p>PROGRAM CONTENT</p> <p>1st Year Equivalent in Cisco Networking Academy Program Build a simple network and establish end to end connectivity Configure and troubleshoot network switches and routers</p>

		<p>Install and configure a home or small office networks</p> <p>2nd Year</p> <p>Scale an existing network</p> <p>Establish connectivity to a wide area network (WAN)</p> <p>Build a small wireless LAN</p> <p>PATHWAYS</p> <p>Students can progress into the CCNP or CCNA Security programs. Further TAFE or Tertiary study and/or employment in the computer industry are possible.</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES</p> <p>Possible employment as a Network Administrator or entry into further education including computer systems, engineering and telecommunications.</p> <p>ATAR Contribution:</p> <p>VET Cisco 1st year - 10% ATAR bonus calculated as 10% of the average of the top four studies. A Unit 3-4 sequence for VCE Units credit.</p> <p>VET Cisco 2nd year - 10% ATAR bonus - (the increment will be calculated using the lowest study score in the primary four). A Unit 3-4 sequence for VCE Units credit.</p>
<p>Certificate III in Christian Ministry and Theology</p>	<p>Held at a various sites. If interested ask at the Careers Office.</p>	<p>The certificate in Christian Ministry aims to help students to grow in understanding and wisdom, build leadership skills and develop character through exploration of Christian faith and engagement in practical Christian services.</p> <p>UNIT 3 & 4 PROGRAM CONTENT</p> <p>Sample Units include: Identify how Christian Scripture, life and practice are understood today, Identify a range of information within a theological theme or issue, Identify new theological insights.</p> <p>PATHWAYS; Certificate IV in Christian Ministry, Diploma of Christian Ministry, Advanced Diploma of Christian Ministry</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES</p> <p>-Pastor -Youth Worker -Social Work -Chaplain</p> <p>ATAR Contribution: Students will be eligible for an increment towards their ATAR (the increment will be calculated using the lowest study score in the primary four).</p>
<p>Certificate II in Community Services - Community Work Stream</p>	<p>Swinburne Wantirna campus Wednesday 1:00pm–4:30pm</p> <p>[Currently ONLY ONE Year course]</p> <p>Box Hill Institute Elgar, Campuses Wed 1:30-5:00pm</p>	<p>This program provides entry – level training for a wide variety of careers in the area of Community Services. Further studies and careers are available in fields such as: Nursing, Disability Studies, Youth Work, Occupational Therapy, Psychology, Aged Care, Child Protection, and Children’s Services.</p> <p>YEAR 1 (UNITS 1 & 2) PROGRAM CONTENT</p> <p>Sample competencies to be covered include: Participate in Occupational Health and Safety processes, Prepare for work in the community sector, Apply first aid, Communicate with people accessing the services of the organization, Communicate with children, Work effectively with older people, Prepare for disability work</p> <p>YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT</p> <p>Sample competencies to be covered include: Operate under a casework framework, Advocate for clients, Work effectively in the leisure and health industry, Work</p>
<p>Certificate III in Community Services</p> <p>[2 Year program]</p>		

		<p>effectively with young people, Undertake community sector work within own community, Work effectively in mental health</p> <p>PATHWAYS; Certificate III or IV in Community Services in the following streams: Aged Care Work, Community Work, Alcohol & Other Drugs, Child Protection/Justice, Statutory Supervision, Children's Services, Disability Work, Mental Health Work (non clinical), Youth Diploma in Community Services, Advanced Diploma in Community Services</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES</p> <table> <tr> <td>-Social Worker</td><td>- Nurse</td><td>-Aged Care Attendant</td></tr> <tr> <td>-Health Care Nurse-</td><td>- Childcare Assistant</td><td>-Nanny</td></tr> <tr> <td>-Youth Worker</td><td>-Sociologist</td><td>-</td></tr> <tr> <td>Psychologist</td><td></td><td></td></tr> <tr> <td>-Welfare Worker</td><td>- Nutritionist</td><td>-</td></tr> <tr> <td>Counsellor</td><td></td><td></td></tr> </table> <p>ATAR Contribution: Students wishing to receive a study score for VCE VET Community Services must undertake scored assessment and sit the Exam.</p>	-Social Worker	- Nurse	-Aged Care Attendant	-Health Care Nurse-	- Childcare Assistant	-Nanny	-Youth Worker	-Sociologist	-	Psychologist			-Welfare Worker	- Nutritionist	-	Counsellor		
-Social Worker	- Nurse	-Aged Care Attendant																		
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-Welfare Worker	- Nutritionist	-																		
Counsellor																				
Certificate III in Dance	<p>Ringwood Secondary College</p> <p>Wednesday - Yr 1: 12 – 3:00pm or Yr 2: 1-4:30pm</p>	<p>The two-year course is a practical and theoretical program for students interested in dance. The course provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the performing arts industry. Students can select elective units from the following dance styles: Jazz Contemporary, Street and Tap</p> <p>YEAR 1 (UNITS 1 &2) PROGRAM CONTENT Sample competencies to be covered include: Work effectively with others, develop basic dance techniques, follow basic safe dance practices, Develop a basic level of physical condition for dance performance</p> <p>YEAR 2 (UNITS 3 &4) PROGRAM CONTENT Sample competencies to be covered include: Prepare self for performance, Incorporate artistic expression into basic dance performances, Develop and apply creative arts industry knowledge, Develop audition techniques</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES: Employment as a Dancer, Dance teacher and possible further study at tertiary level</p> <p>ATAR Contribution: Students wishing to receive a study score must undertake scored assessment and sit the practical exam.</p>																		
Certificate III in Early Childhood Education and Care [Partial Completion]	<p>CIRE Services:</p> <p>Lilydale Campus</p> <p>1st Year: Wed 9–12:30</p> <p>2nd Year: Wed 1–4:30</p>	<p>This course offers a partial completion of units towards the Certificate III Early Childhood Education and Care. The course provides an introduction to early childhood services and the job role of an assistant to an early childhood educator.</p> <p>YEAR 1 PROGRAM CONTENT Competencies include - Promote and provide healthy food and drink, Develop cultural competence, Support children</p>																		

	<p>Box Hill Institute</p> <p>Elgar and Lilydale Campuses</p> <p>Wed 1:30-5:00pm</p>	<p>to connect with their world, Provide an emergency first aid response in an education and care setting.</p> <p>YEAR 2 PROGRAM CONTENT Develop positive and respectful relationships with children; Support the holistic development of children in early childhood^[SEP]; Provide experiences to support children's play and learning; Work within a relevant legal and ethical framework; Identify and respond to children and young people at risk.</p> <p>PATHWAYS Students can continue studies in Health and Well Being and Community Service courses.</p> <p>ATAR CONTRIBUTION: This course may be counted as a 5th or 6th subject and contribute towards the ATAR (the increment will be calculated using the lowest study score in the primary four). Students must already have English and three other fully scored VCE/VCE VET subjects to create the primary four.</p>
<p>Certificate II in Electrical – Electrotechnology [Career Start]</p>	<p>Swinburne TAFE</p> <p>Wednesday 1-5pm</p> <p>VCE-VM students only: All Day Wed or Fri -8:00-4:00pm</p> <p>Box Hill Institute</p> <p>Elgar and Lilydale Campuses</p> <p>Wed 1:30-5:00pm</p>	<p>Students will learn the basics of electrical theory and maths, gain practical skills to help them find work in the electrical, security systems or refrigeration and air conditioning trades. They will learn how to interact with clients and deliver quality service, interpret electrical drawings and operate safely in an electrical workshop. They will also learn to identify, select and use equipment in an electrotechnology environment, and carry out general work activities.</p> <p>YEAR 1 PROGRAM CONTENT Sample competencies covered in the first year include: Work safely in the construction Industry, Provide cardiopulmonary resuscitation, Solve problems in D.C. circuits, identify and select components, accessories and materials for energy sector work activities, Apply environmentally and sustainable procedures in the energy sector, Deliver a service to customers.</p> <p>YEAR 2 PROGRAM CONTENT Sample competencies covered in the second year include: Fabricate, assemble and dismantle utilities industry components, Fix and secure electrotechnology equipment, use of routine equipment/plant/ technologies in an energy sector environment, Attach cords and plugs to electrical equipment for connection to a single phase 2 30 Volt Supply.</p> <p>PATHWAYS This course prepares students for an apprenticeship in the electrical, refrigeration and air conditioning and security systems industries. For students at RMIT- students who successfully complete the program will receive advanced standing for half of the first year of the Certificate III in Electrical Apprenticeship.</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES</p> <ul style="list-style-type: none"> -Systems Electricians – on domestic, residential and heavy industrial buildings - Instrumental technicians – on measuring, process

		<p>control and scientific instruments</p> <ul style="list-style-type: none"> - Electronic Trades People – providing electrical installation, repair maintenance, modification and testing of electrical/electronic systems <p>ATAR Contribution: Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (the increment will be calculated using the lowest study score in the primary four).</p>																		
<p>Certificate II in Engineering studies</p> <p>https://ringwood.training/</p>	<p>RT</p> <p>Wed 12:00-4:30pm 1:30-6:00pm</p>	<p>The aim of this course is to provide pre-employment training and pathways in the engineering, manufacturing or related industries and accommodate entry into the wider engineering industry. Specifically a graduate of this course may: Undertake a work-based apprenticeship, traineeship or cadetship leading into a range of careers as a trade's person, Enrol into the Certificate III in Engineering, Gain level entry employment in engineering or related industries.</p> <p>YEAR 1 (UNITS 1 & 2) Develop an individual career plan for the engineering industry, Apply principles of OH&S in work environments, Apply basic fabrication techniques, Use computers for engineering-related work activities, Produce basic engineering sketches and drawings, Apply basic computational principles in engineering work, Use hand tools, power tools/hand held operation</p> <p>YEAR 2 (UNITS 3 & 4) Apply electrotechnology principles in an engineering work environment, Use basic engineering concepts to plan the manufacture of engineering components, Handle engineering materials, Produce basic engineering components and products using fabrication and machining, Perform basic machining processes</p> <p>PATHWAYS; Certificate III in Engineering, Engineering Apprenticeship in Mechanical, Fabrication, Automotive or Electrical. RMIT students – Graduates of this course will receive exemptions from the first year in the Certificate III in Engineering (Mechanical Trade) – Apprenticeship at RMIT</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES</p> <table border="0"> <tr> <td>-Electrical Engineering and Turner</td> <td>- Electrician</td> <td>-Filter</td> </tr> <tr> <td></td> <td>-Boiler Maker</td> <td></td> </tr> <tr> <td></td> <td>-Metallurgical Engineer</td> <td></td> </tr> <tr> <td>-Toolmaker</td> <td>- Mechanical</td> <td></td> </tr> <tr> <td>Engineering Automotive engineering</td> <td></td> <td>-Manufacturing</td> </tr> <tr> <td>Engineer</td> <td></td> <td></td> </tr> </table> <p>ATAR Contribution ^[SEP]Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence of VCE VET Engineering Studies must undertake scored assessment and sit the exam for the purpose of achieving a study score. This study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study. ^[SEP]Where a student elects not to</p>	-Electrical Engineering and Turner	- Electrician	-Filter		-Boiler Maker			-Metallurgical Engineer		-Toolmaker	- Mechanical		Engineering Automotive engineering		-Manufacturing	Engineer		
-Electrical Engineering and Turner	- Electrician	-Filter																		
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Engineer																				

		receive a study score for VCE VET Engineering, no contribution to the ATAR will be available however students can still achieve a certificate for this VET.
Certificate II in Equine Studies	Box Hill Institute Practical classes will be held at an accredited Practical Training Venue. Elgar Campus - Mon 4:00-7:30pm Elgar and City Campuses - Wed 2:00-5:30pm	<p>The Certificate II in Equine Studies is an introductory course that prepares students for work in the equine industry.</p> <p>YEAR 1 (UNITS 1 & 2) PROGRAM CONTENT The qualification covers units such as working in an equine organization, safe handling and daily care of horses, Equine anatomy^[1]and developing a career path in the equine industry. Elective units include horse riding and driving, Handle horses, ^[1]Assist in the preparation of a horse for an event.</p> <p>YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT Units 3 & 4 incorporate units such as Implement horse health and welfare practices, Implement and monitor a horse feeding program and Relate equine form and function^[1].</p> <p>PATHWAYS: CERTIFICATE III- Farrier/ Agriculture/ Turf/Horticulture or Racing Steward, CERTIFICATE IV- Horse Management or Veterinary Nursing, DIPLOMA- Equine Stud Management, Sports Marketing, Racing (Thoroughbred) Training, ADVANCED DIPLOMA/UNDERGRADUATE DEGREE- Bachelor of Equine Studies, Business Management, Horticulture</p> <p>POSSIBLE FUTURE CAREERS OPPORTUNITIES -Jockey - Farrier -Thoroughbred Trainer -Stable Hand -Business Manager - Veterinarian -Racing Steward</p> <p>ATAR Contribution: ^[1]Students wishing to receive an ATAR contribution for the Units^[1]3 and 4 sequence of VCE VET Equine Studies must undertake scored assessment and sit the exam for the purpose of achieving a study score.</p>
Hairdressing: Certificate II in Salon Assistant ONE YEAR COURSE ONLY NOT a YEAR 12 SUBJECT	Inspiring Training Academy Bayswater 12 – 4:30pm Headmasters – City [Only for VM students] Wednesday 8:45 – 4:15 ITS Bayswater 1:00-5:00pm	<p>The overall aim of this program is to provide young people with the opportunity to gain comprehensive entry level training in the Hairdressing Industry. The program covers broad based and core skills in Hairdressing Services.</p> <p>PROGRAM CONTENT This program includes: Applying salon safety procedures, Communicate in the workplace, Work effectively in a retail environment, Participate in environmentally sustainable work practices, Greet and prepare clients for salon services, Maintain and organise tools, equipment and work areas, Perform shampoo and basin services, Dry hair to shape, Recommend hair, beauty and cosmetic products and services, Apply hair braiding techniques, Apply hair colour products, Sell products and services, Merchandise products.</p> <p>PATHWAYS Certificate III in Hairdressing, Certificate IV in Hairdressing, Advanced Diploma in Hairdressing</p> <p>VCE Contribution: Students will gain credit for this program at Units 1 and 2 level ONLY. There is NO Yr 12</p>

		component so NO contribution to ATAR.
<p>Certificate II in Horticulture</p> <p>Certificate II In Horticulture/Landscaping Dual Certificate</p>	<p>Swinburne – Wantirna Campus Wed 8:30-3:30pm VCE VM students ONLY</p> <p>Holmesglen- Waverley Units 1 – 4 Wednesday 9:00am – 1:00pm</p>	<p>Undertaken at Holmesglen’s specialised horticulture training centre or Swinburne Wantirna campus. This course is a great introduction to the horticulture industry. You will learn how to build retaining walls and paving, maintain gardens, test soil, drive a tractor, use a ride on mower and identify pests and diseases in plants. It is a great course if you want to work outdoors in a variety of situations. The course also provides an introduction to careers in areas such as gardening, landscape gardening, nurseries, turf management, floriculture and arboriculture.</p> <p>YEAR 1 (UNITS 1 & 2) PROGRAM CONTENT Sample competencies covered in the first year include: Apply chemicals under supervision, assist with the operation of pressurised irrigation, lay paving, participate in OH&S processes, recognise plants, support turf establishment, work effectively in the industry, participate in environmentally sustainable work practices.</p> <p>YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT Sample competencies covered in the second year include: Assist with landscape construction work, operate basic machinery and equipment, undertake propagation activities, plant trees and shrubs, prune shrubs and small trees, treat plant pests, diseases and disorders, determine basic properties of soil and / or growing media.</p> <p>PATHWAYS FOR HORTICULTURE: Upon completion of this course, you may articulate directly into apprenticeships within selected fields or into the Diploma of Horticulture.</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES Employment opportunities exist in a number of industry sectors such as landscaping, nursery, parks and gardens, and turf management. With additional training and experience, future employment opportunities may include nursery worker, grounds keeper, horticulturalist or landscaper.</p>
<p>Certificate III in Hospitality</p> <p>Kitchen Operations OR Hospitality - Front of House</p>	<p>Aquinas College Wed 1:30-5:30pm</p> <p>William Angliss Wed 1:30-5:30pm</p> <p>[SBAT ONLY -Box Hill Institute Elgar/Lilydale Campus Wed 1:30-6:30pm]</p> <p>N.B. - Some evenings are required for occasional dinner sessions</p>	<p>Students complete a common first year, which will lead to either the Kitchen Operations or the Hospitality Operations Certificate in the second year. This stream provides students with the skills and knowledge to be competent in a range of kitchen functions and activities to work in various hospitality enterprises where food is prepared and served.</p> <p>YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT Sample competencies covered in the second year of the Hospitality Operations Certificate include: Providing food and beverage service, preparing and serving non-alcoholic beverages, providing a link between kitchen and service areas, develop and update food and beverage knowledge and prepare and serve espresso coffee.</p> <p>Sample competencies covered in the second year of the Kitchen Operations Certificate include: Prepare simple dishes, Produce dishes using basic methods of cookery, Source and use information on the hospitality industry, Use hygienic practices for food safety</p> <p>PATHWAYS; Certificate III in Hospitality, Certificate IV in Hospitality, Diploma of Hospitality (Management),</p>

	and catering.	Advanced Diploma of Hospitality (Management), Bachelor of Applied Science (Hospitality Management) POSSIBLE FUTURE CAREER OPPORTUNITIES -Chef, Cook, Food Production, Catering Manager. ATAR Contribution ^[1] _[SEP] Students wishing to receive a study score for the Units 3 and 4 sequence VCE VET Hospitality must undertake scored assessment and sit the exam for the purpose of achieving a study score. ^[1] _[SEP]
Certificate III in Information, Digital Media and Technology https://ringwood.training/	RT Units 1- 4 Tuesday 1:00pm –5:30pm Wednesday 9:00-1:00pm 1:00-5:30pm	This program introduces students to the skills and knowledge required for Information and Communications Technology (ICT) functions. The qualification is designed to support ICT activities in the workplace and to achieve a degree of self-sufficiency as an advanced ICT user. YEAR 1 (UNITS 1 & 2) Units 1 and 2 include core units such as integrating and operating commercial computing packages, designing organisational documents and installing software applications. YEAR 2 (UNITS 3 & 4) Units 3 and 4 offer scored assessment and incorporates units such as using advanced features of computer applications, installing and managing network protocols, connecting internal hardware components and managing customer relationships. PATHWAYS; Certificate IV in Information Technology (choosing one of three special areas): General, Support, Networking, Diploma of Information Technology, Degree in Information Technology POSSIBLE FUTURE CAREER OPPORTUNITIES -Information Technology - Network Manager - Database Administrator - Computer Programmer - Software Testing - Software Designer Data Entry Operator - Systems Administrator ATAR Contribution: A scored assessment option is available upon completion of 3 SACs and the end of year examination
Certificate III in Laboratory Skills	Swinburne TAFE Wantirna campus Wednesday 12.30pm–5.30pm Box Hill Institute Elgar Campus Wednesday 1.30-5.00pm	This is an entry level course for laboratory personnel in many industry sectors such as construction, materials testing, environmental monitoring, food testing, pathology testing and mineral assaying. Students contemplating engineering or science pathways like scientific research, biomedical science, chemical engineering, or similar will also benefit from the practical skills gained in this course. YEAR 1 (UNITS 1 & 2) PROGRAM CONTENT Units 1 and 2 include units such as recording and presenting data, planning and conducting laboratory/field work, maintaining the laboratory fit for purpose, with electives such as performing basic tests and assisting with fieldwork included. YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT Units 3 and 4 offers scored assessment and incorporates units such as performing aseptic techniques, contributing to the achievement of quality objectives, preparing working solutions and performing microscopic examinations. PATHWAYS: Certificate III in Laboratory Skills, Certificate IV

		<p>in Laboratory Techniques, Diploma of Laboratory Technology, Graduate Certificate in Biotechnology Industry.</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES</p> <p>Completion of Certificate III in Laboratory Skills may provide career opportunities in sectors such as biological testing, biotechnology, chemical testing, construction material testing, environmental monitoring, food testing, pathology testing and scientific glassblowing. With additional training and experience, potential occupations may include: environmental field assistant, laboratory assistant in primary industry and educational institutions. • Laboratory Assistant • Laboratory Technician • Scientist</p> <p>ATAR Contribution: can contribute directly to the ATAR, either as one of the students best four studies (the primary four) or as a fifth or sixth study. Where a student elects not to receive a study score for VCE Vet Laboratory Skills, no contribution to the ATAR will be available.</p>
<p>Certificate III in Makeup Services</p>	<p>ITS Bayswater Wednesday 1:30 – 5:30pm</p>	<p>This program is an introduction to vocational training and will provide students with the basic knowledge and skill development to enhance their employment prospects and further study in the beauty industry.</p> <p>UNIT 1 & 2 PROGRAM CONTENT</p> <p>Sample competencies covered include: Apply safe working practices, Communicate in the workplace, Work effectively in a retail environment, Organise and maintain work areas, Demonstrate retail skin care products, Design and apply make-up, Conduct financial transactions, Provide service to clients, Recommend hair, beauty and cosmetic products and services, Merchandise products, Create a display, Sell products and services, Perform stock control procedures, Operate retail technology, Minimise theft</p> <p>PATHWAYS: Certificate IV in Beauty Therapy, Diploma of Beauty Therapy</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES Beauty Therapist -Make-Up Artist -Aromatherapy -Retail Sales - Fashion Stylists -Nail Technician -Salon Manager</p> <p>VCE Contribution: Students who receive a Units 3 and 4 sequence will be eligible for an increment towards their ATAR (the increment will be calculated using the lowest study score in the primary four).</p>
<p>Certificate III in Music (Performance)</p>	<p>Box Hill Institute Whitehorse Campus Wed 1:30-4:30pm Scoresby SC Wed: 1:30-5pm</p>	<p>This program enables students to apply a broad range of knowledge and skills in varied work contexts in the music industry. Depending on the electives chosen, Units 1 and 2 include preparing for performances, writing song lyrics, developing ensemble skills and assisting with sound recordings. Units 3 and 4 offer scored assessment and include units such as developing improvisation skills, applying knowledge of genre to music making and performing music as part of a group or as a soloist.</p> <p>YEAR 1 (UNITS 1 & 2) PROGRAM CONTENT</p> <p>Students will develop and update their music</p>

		<p>industry knowledge. In addition, they will compose a simple song or tune and make a music demo, lay sound tracks, record sound and assist in stage-managing a production.</p> <p>YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT</p> <p>Students will further and extend their technical skills in performance; Develop improvisation skills^[1]_{SEP}; Apply knowledge of genre to music making; Develop and maintain stagecraft skills; Perform music as a soloist; Perform music as part of a group.</p> <p>PATHWAYS; Certificate IV in Music, Diploma of Music, Advanced Diploma of Music</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES</p> <table> <tr> <td>-Musician</td><td>- Music Technician</td><td>-Singer</td></tr> <tr> <td></td><td>-Songwriter</td><td>-Stage</td></tr> <tr> <td>Producer</td><td></td><td></td></tr> <tr> <td>-Director</td><td>- Stage Manger</td><td>-Sound</td></tr> <tr> <td>and Lighting Technician</td><td></td><td>-Digital</td></tr> <tr> <td>Audio Technician</td><td></td><td></td></tr> <tr> <td>-Sound Engineer</td><td>-Broadcaster</td><td>-Music</td></tr> <tr> <td>Editor</td><td>-Jingle Writer</td><td>-Music</td></tr> <tr> <td>Teacher</td><td>-Disc Jockey</td><td></td></tr> </table> <p>ATAR Contribution: this study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study. Where a student elects not to receive a study score for VCE VET Music, no contribution to the ATAR will be available.</p>	-Musician	- Music Technician	-Singer		-Songwriter	-Stage	Producer			-Director	- Stage Manger	-Sound	and Lighting Technician		-Digital	Audio Technician			-Sound Engineer	-Broadcaster	-Music	Editor	-Jingle Writer	-Music	Teacher	-Disc Jockey	
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Editor	-Jingle Writer	-Music																											
Teacher	-Disc Jockey																												
<p>Certificate III in Music Industry</p> <p>(Technical/Sound Production)</p>	<p>Aquinas College Year1: Wed 1:30-8:00pm Year 2: Wed 2:00-5:00pm</p> <p>Melba College Year 1: Thurs: 1.30pm-5pm Year 2: Wed 2:00-5:00pm</p>	<p>The program aims to provide students with: Broad-based knowledge and skills required to work in the music industry in a range of areas such as recording, mixing and editing sound sources. • Competencies that may enhance their employment opportunities within the music industry. • A recognised qualification that will assist them in making a more informed choice when considering vocational and career pathways.</p> <p>YEAR 1 (UNITS 1 & 2) PROGRAM CONTENT</p> <p>Sample competencies to be covered include: Work effectively with others, Manage own work and learning, Source and apply entertainment industry knowledge, Follow occupational health and safety procedures, Implement copyright arrangements, Perform basic sound editing, Manage and compile audio replay material, Incorporate music technology into performance, Assist with sound recordings, Compose simple songs or musical pieces</p> <p>YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT</p> <p>Sample competencies to be covered include: Provide sound reinforcement, Record and mix a basic music demo, Apply a general knowledge of audio to work activities, Select and manage microphone and other audio input sources, Set up and disassemble audio equipment</p> <p>PATHWAYS; Certificate IV in Music Industry (Technical Production), Diploma of Music Industry (Technical</p>																											

<p align="center">Certificate III in Sport and Recreation</p>	<p>Norwood Secondary College [Outdoor Recreation Focus] Wed 1.30-5.00pm</p> <p>Aquinas College [Fitness Focus] Wed 1:30-5:30pm</p> <p>Scoresby Secondary College [Fitness Focus] Wed 1:30-5:30pm</p>	<p>This course will enable students to competently perform the core skills in outdoor recreation environments and assist with the a range of outdoor activities. Work exploration will be undertaken in field locations, such as camps, or indoor recreation facilities, and in a variety of environments such as water-based, dry land and mountainous terrains, using a diverse range of equipment.</p> <p>YEAR 1 (UNITS 1 & 2) PROGRAM CONTENT Sample competencies covered in the program include: Organise and complete daily work activities, Organise personal work priorities and development, Apply first aid, Minimise environmental impact, Apply legal and ethical coaching practices, Reflect on professional coaching role and practice, Perform the Intermediate skills and tactics of Canoeing, Implement Sports Injury Prevention, Teach fundamental tenpin bowling skills, Provide equipment for activities, Assist in preparing and conducting sport and recreation sessions, Provide Customer Service, Respond to Emergency Situations, Work effectively in sport and recreation environments, Follow Occupational Health and Safety policies</p> <p>YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT Sample competencies covered in the program include: Conduct basic warm-up and cool-down programs, Plan and conduct sport and recreation sessions, Facilitate groups, Manage Conflict, Provide public education on the use of resources, Undertake risk analysis of activities</p> <p>PATHWAYS; Certificate IV in Sport and Recreation, Diploma of Sport and Recreation, Certificate IV in Sport (Development)</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES -Sportsperson - Aerobics/Fitness Instructor - Personal Trainer - Recreation Officer Community Sports Manager - Leisure/Recreation Officer</p> <p>ATAR Contribution: This can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.</p>
<p>Certificate II in Plumbing</p>	<p>Swinburne TAFE Croydon and Wantirna campuses Wednesday 8.00am–4.00pm Or Croydon campus only Wednesday 12.30pm–5.30pm Plus one-week block in Term 3 break</p> <p>Box Hill Institute [All day Wed</p>	<p>This two year pre-apprenticeship program is designed for students who are considering a career in the plumbing industry. It will prepare them for employment as an apprentice in the plumbing trade. The course provides skills and knowledge to enhance employment prospects. It helps to develop social and personal skills relevant to the workplace, as well as providing an understanding of the nature of the work and conditions.</p> <p>YEAR 1 (UNITS 1 & 2) PROGRAM CONTENT The pre-apprenticeship will give you sound knowledge of the fundamental skills and practices associated with plumbing. You will also gain an overview of the plumbing industry, including expectations and how to</p>

	Only available to VCE-VM students]	<p>progress within the industry.</p> <p>YEAR 2 (UNITS 3 & 4) PROGRAM CONTENT Sample competencies covered in the program include: Use basic electric welding techniques, Use plumbing pipes, fittings & fixtures, Fabricate simple plumbing pipe systems, Cut & penetrate building structures.</p> <p>PATHWAYS; On successful completion of this program, students will gain credit in the Certificate II in Plumbing (Pre-Apprenticeship). Further pathways include the Certificate III in Plumbing and the Certificate IV in Plumbing and Services.</p> <p>POSSIBLE FUTURE CAREER OPPORTUNITIES As a plumber, you can be self-employed or employed by a plumbing firm. Most plumbers install and repair plumbing systems such as: boilers, pumps, heating and cooling systems, natural gas appliances, water tanks, solar heating systems, sinks, basins and showers.</p> <p>ATAR Contribution: VTAC may award students who receive a Units 3 and 4 sequence through Block Credit Recognition a fifth or sixth study increment (the 10% increment will be calculated using the lowest study score in the primary four).</p>
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NOTE:

Courses at some institutions will require their OWN specific application form to also be submitted. Please check with the Careers Team when submitting the RSC VET Expression of Interest Application form.

The above are the courses that have been most popular over time at Ringwood. Other courses are available to our students. Come in and ask for your interest area.