



RINGWOOD SECONDARY COLLEGE

This form does not guarantee you a place at this College.

Demand for entry to Ringwood Secondary College at all levels is high.

The designated neighbourhood school as defined by the Department of Education and Training, is the secondary college that is nearest, in a straight line from the student's permanent residential address.

For information on school boundaries refer to findmyschool.vic.gov.au to locate your designated school.

Places are offered to those students who move into the designated area with their parent/carers during the school year. If the student already lives in the designated area and is attending another school, a place will be available at the commencement of the following semester.

Enrolment applications for students who live outside the designated area, are only offered a place if there are vacancies.

**Please note: This application form is NOT for Grade 6 to Year 7 Enrolment
Year 7 Placement Applications will be distributed by your primary school in Grade 6**

DETAILS OF APPLICANT

Student:

Enrolment Application Date:

Gender:

Current Year Level:

Intended Year Level:

School Details

Current School:

Family Name:

Given Name/s:

Date of Birth:

Country of Birth:

Address:

Suburb:

Postcode:

Is Your Child in Shared Custody:

Parent/Carer 1

Family Name:

Given Name:

Mobile:

Home Ph:

Address:

Email:

Parent/Carer 2

Family Name:

Given Name:

Mobile:

Home Ph:

Address:

Email:

Student Mobile:

Student Sign:

Reason for Application:

Requested Subjects, Particularly for Years 10, 11 & 12 (Subject to Availability):

When returning these forms to the College, you are able to provide authorisation where required, **by typing your name in full** which confirms the following:

- I am the person named as completing the attached application form
- The information and preferences in completed application form are true and correct
- I agree to authorise the application form by electronic means and without a signature

Parent/Carer 1 Sign:

Parent/Carer 2 Sign:

NB: If your student is in Shared Custody, we will require confirmation by email from both parents that they approve the enrolment.

Requirements - Please Attach:

- A copy of the student's most recent School Report
- A copy of the student's Birth Certificate
- Non-Australian born students are required to provide a copy of relevant citizenship papers, passport and/or travel documents which will be retained by the College

Proof of residence – one of the following required:

- Moving into the area: Current copy of Contract of Sale
- Renting: Current copy of Lease
- Current Rates Notice

Plus, one of the following current utility notices:

- Electricity
- Water
- Gas

Privacy Notice

Ringwood Secondary College is collecting your personal information to establish that you reside within the College's designated area. Your information will not be disclosed to any other organisation without your consent, or unless authorised or required by law. You can access your personal information held by the College by contacting the Administration Office on 9870 2002 or emailing ringwood.sc@education.vic.gov.au

If you choose not to provide some or all of the information asked for, we may not be able to enrol your child at Ringwood Secondary College.

Please email this fillable form with all relevant documents attached as requested, directly to ringwood.sc@education.vic.gov.au